

COVID-19

SECUREcorp recognises that we are experiencing challenging times ahead as a global community in response to COVID-19. In line with our company values of integrity, reliability and results, first and foremost, the health and safety of our people, customers and community are of upmost importance.

Our team is working incredibly hard during this time and are committed to maintaining our service while adapting to changing environments as they present themselves. We are regularly monitoring communications and updates from the Australian Government and World Health Organisation on the situation.

Our **Employee Assistance Program (EAP)** is available for all our employees and their families during this time providing confidential assistance, advice and resources to support your mental, physical, social and financial wellbeing. Further information on our EAP and additional resources including information, support, recent communications is available to our team via our Talent Management System.

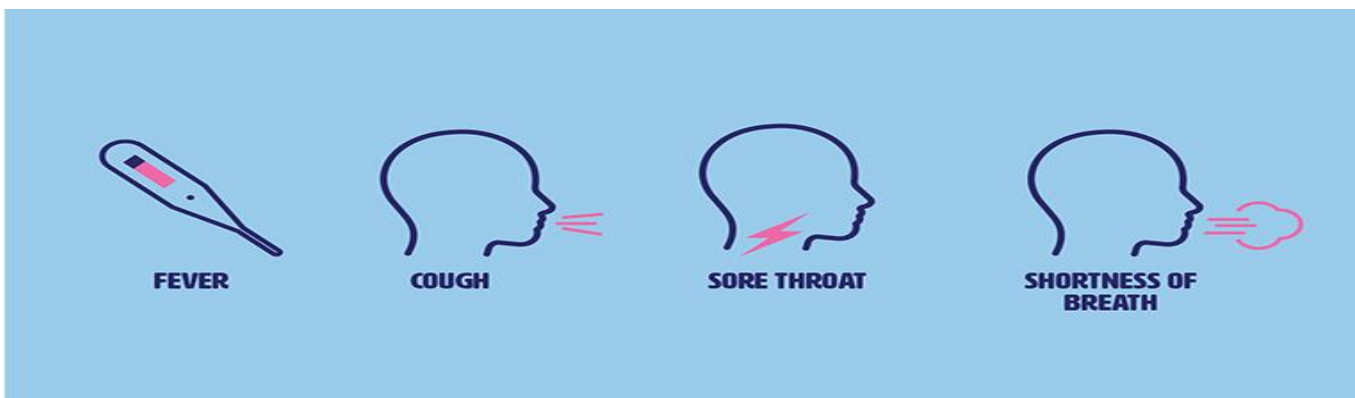
What is a coronavirus and COVID-19?

Coronaviruses are a large family of viruses known to cause respiratory infections. These can range from the common cold to more serious diseases such as Severe Acute Respiratory Syndrome (SARS) and Middle East Respiratory Syndrome (MERS). This new coronavirus originated in Hubei Province, China and the disease is named COVID-19.

What are the symptoms?

The most common symptoms of COVID-19 are:

- Fever
- Cough
- Sore throat
- Shortness of breath
- Some patients may have aches and pains, nasal congestion, runny nose or diarrhea



These symptoms are usually mild and begin gradually. Some people become infected but don't develop any symptoms and don't feel unwell, whilst others may be displaying symptoms however are likely suffering with a cold or other illness. People with fever, cough and difficulty breathing should seek medical attention.

Video Link: Information on Novel coronavirus (2019-nCoV) <https://youtu.be/mOV1aBVYKGA>

How does it spread?

The disease can spread from person to person through small droplets from the nose or mouth which are spread when a person with COVID-19 coughs or exhales. These droplets land on objects and surfaces around the person. Other people then catch COVID-19 by touching these objects or surfaces, then touching their eyes, nose or mouth. People can also catch COVID-19 if they breathe in droplets from a person with COVID-19 who coughs out or exhales droplets.

What can you do to protect yourself and prevent the spread?

Stay informed of the latest information on the COVID-19

- Information and regular updates are available on the Australian Government – Department of Health and World Health Organisation websites.
- Follow advice given by your healthcare provider, your national and local public health authority or your employer on how to protect yourself and others from COVID-19.
- For SECUREcorp employees: we also have a number of resources and information available for you to access on our Talent Manager System.



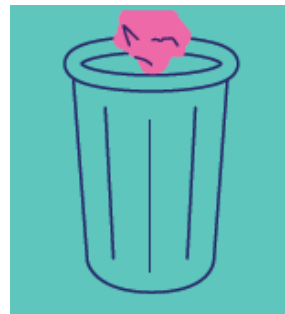
Cough or Sneeze into your arm



Use a tissue



Bin the tissue



Wash your hands



Avoid touching eyes, nose and mouth

- **Why?** Hands touch many surfaces and can pick up viruses. Once contaminated, hands can transfer the virus to your eyes, nose or mouth. From there, the virus can enter your body and can make you sick.

Social Distancing

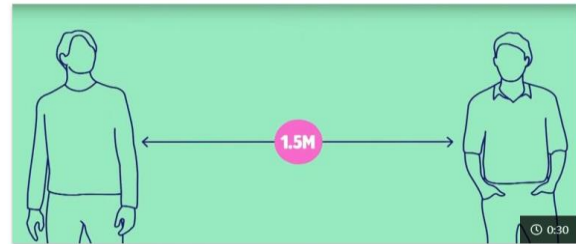
Social distancing includes ways to stop or slow the spread of infectious diseases. It means less contact between you and other people.

Social distancing is important because COVID-19 is most likely to spread from person-to-person through:

- direct close contact with a person while they are infectious or in the 24 hours before their symptoms appeared
- close contact with a person with a confirmed infection who coughs or sneezes, or
- touching objects or surfaces (such as door handles or tables) contaminated from a cough or sneeze from a person with a confirmed infection, and then touching your mouth or face.

Maintain at least 1.5 metres distance between yourself and anyone who is coughing or sneezing.

Why? When someone coughs or sneezes they spray small liquid droplets from their nose or mouth which may contain virus. If you are too close, you can breathe in the droplets, including the COVID-19 virus if the person coughing has the disease.



The more space between you and others, the harder it is for the virus to spread.

To access further information and guidance on social distancing you can visit: Australian Government - Department of Health [Social Distancing Guide](#).

Practice respiratory hygiene

- Make sure you, and the people around you, follow good respiratory hygiene. This means covering your mouth and nose with your bent elbow or tissue when you cough or sneeze. Then dispose of the used tissue immediately.
- **Why?** Droplets spread virus. By following good respiratory hygiene, you protect the people around you from viruses such as cold, flu and COVID-19.

Video Link: How to protect yourself against COVID-19 <https://youtu.be/1APwq1df6Mw>

What do I do if I develop symptoms?

If you develop symptoms (fever, a cough, sore throat, tiredness or shortness of breath) within 14 days of arriving in Australia, or within 14 days of last contact of a confirmed case, you should arrange to see your doctor for urgent assessment.

You should telephone the health clinic or hospital before you arrive and tell them your travel history or that you may have been in contact with a potential case of coronavirus. You must remain isolated either in your home, hotel or a health care setting until public health authorities inform you it is safe for you to return to your usual activities.

Who needs to isolate?

All people who arrive in Australia from midnight 15 March 2020, or think they may have been in close contact with a confirmed case of coronavirus (COVID-19), are required to self-isolate for 14 days.

To access information and guidance on isolation you can visit: Australian Government Department of Health - [Isolation Guide](#).

Frequently asked questions and answers

- Video Link: Q&A on coronavirus <https://youtu.be/OZcRD9fV7jo>
- Video Link: Q&A: COVID-19 in the workplace <https://youtu.be/4OhvJ4wi034>

Government Response to Coronavirus

The Australian Government is providing financial assistance to Australians. This assistance includes income support payments, payments to support households and temporary early releases of superannuation.

Below is a list of some of the areas of financial assistance being providing along with links to information where you can learn about each of these.

- **Income support for individuals:** [Fact Sheet](#)

Over the next six months, the Government is temporarily expanding eligibility to income support payments and establishing a new, time-limited Coronavirus supplement to be paid at a rate of \$550 per fortnight. This will be paid to both existing and new recipients of JobSeeker Payment, Youth Allowance Jobseeker, Parenting Payment, Farm Household Allowance and Special Benefit.

- **Payments to support households:** [Fact Sheet](#)

The Government is providing two separate \$750 payments to social security, veteran and other income support recipients and eligible concession card holders. The first payment will be made from 31 March 2020 and the second payment will be made from 13 July 2020. Around half of those that benefit are pensioners. This payment will help to support confidence and domestic demand in the economy. The second payment will not be made to those eligible for the Coronavirus supplement.

- **Temporary early release of superannuation:** [Fact Sheet](#)

The Government is allowing individuals affected by the Coronavirus to access up to \$10,000 of their superannuation in 2019-20 and a further \$10,000 in 2020-21. Individuals will not need to pay tax on amounts released and the money they withdraw will not affect Centrelink or Veterans' Affairs payments.

- **Temporarily reducing superannuation minimum drawdown rates:** [Fact Sheet](#)

The Government is temporarily reducing superannuation minimum drawdown requirements for account-based pensions and similar products by 50 per cent for 2019-20 and 2020-21. This measure will benefit retirees holding these products by reducing the need to sell investment assets to fund minimum drawdown requirements.

- **Reducing social security deeming rates:** [Fact Sheet](#)

On 12 March, the Government announced a 0.5 percentage point reduction in both the upper and lower social security deeming rates. The Government will now reduce these rates by another 0.25 percentage points.

As of 1 May 2020, the upper deeming rate will be 2.25 per cent and the lower deeming rate will be 0.25 per cent. The reductions reflect the low interest rate environment and its impact on the income from savings. The change will benefit around 900,000 income support recipients, including around 565,000 Age Pensioners who will, on average receive around \$105 more of the Age Pension in the first full year the reduced rates apply.

For more information of the Australian Government's Coronavirus financial assistance visit servicesaustralia.gov.au and dva.gov.au and dss.gov.au.